

**\*\*Note all budgets will vary and notes will match those budgets. For assistance with a specific budget and budget notes, please contact the Fiscal and Research Administrator.**

## **Budget Notes**

### **PERSONNEL:**

**Faculty:** The PI will devote X months to project. (Include brief language on some of the major duties to be performed.)

A X% annual increment is included for each year of the project. Fringe benefits are X% for fulltime faculty.

**Graduate Students:** A graduate student will X. Funding is requested for X graduate student research assistant (s) for 9 academic months each year during the project. Funding is also requested for 3 summer months per year for all years of the project. Fringe benefits are X% for summer student wages; no fringe benefits are applicable during the academic year.

### **EQUIPMENT:**

Provide description of equipment and cost. Include quotes if applicable. Equipment is considered an item costing more than \$5,000 and having a useable life of greater than 1 year.

### **TRAVEL:**

Provide a breakdown of the travel and how figures were calculated.

### **MATERIALS AND SUPPLIES:**

Describe any materials and supplies being requested.

### **OTHER COSTS:**

**Tuition and Insurance:** The University of Virginia requires that graduate students be provided with tuition remission in the amount of the In-State portion of their tuition. Budgeted amounts are based on the rates in place for the 20XX-20XX academic years, and are increased X% in the out years.

**Publications:** Funding is requested for publication of research findings (include \$ amount requested).

### **INDIRECT COSTS:**

The Indirect Cost (F&A) rate currently in place for the University of Virginia, as approved by DHHS, is X%. In this proposal, the F&A rate is applied to Total Direct Costs less equipment items > \$5,000 and tuition.